



INCIDENT REPORT

Date & Time of Incident: _____ Location of Incident: _____

People Involved

1. Name _____ Grade _____ Gender _____ Parent _____ Student _____ Teacher _____ Other _____

2. Name _____ Grade _____ Gender _____ Parent _____ Student _____ Teacher _____ Other _____

3. Name _____ Grade _____ Gender _____ Parent _____ Student _____ Teacher _____ Other _____

4. Name _____ Grade _____ Gender _____ Parent _____ Student _____ Teacher _____ Other _____

Explain what happened: _____

Action(s) taken: _____

Parent(s) notification: _____

Reported by:
(Name & Signature)

Date: