

Archimedean Academy, Inc.
Board of Directors Meeting
Wednesday, January 13, 2016
Minutes of the Meeting

A meeting of the Board of Directors was convened by Dr. George Kafkoulis, the corporation's President, in Miami, on January 13, 2016. Four of the Directors, Dr. George Kafkoulis; Dr. Andres Tremante; Engineer Chris Korfiatis and Mr. Frank Berrizbeitia were present and therefore, a quorum was obtained. Also in attendance was the C.E.B.O. Mr. Dimitris Bardoutsos and Dr. Solange P. Kouemou. Mr. Frank Berrizbeitia acted as secretary to the meeting and kept the minutes.

Agenda

- I. Approval of the Minutes of Previous Board Meeting.
- II. Nomination of Dr. Solange P. Kouemou for the Board.
- III. Accreditation: Discussion of the Standards & the Self Assessment.
- IV. Accreditation Visit Schedule
- V. Update on the Construction
- VI. New Substantial Compliance Application.
- VII. Preliminary discussion on the New Archimedean Pre-K.
- VIII. New Business

Discussions and Motions

Meeting called to order at 19:40 hours. The minutes of the previous meeting of December 10th, 2015 were read and approved.

The Chairman introduced the candidacy for Archimedean Board member of Dr. Solange P. Kouemou who was grateful enough to explain her current assignment as Lecturer of the Mathematics Department at FIU. After an overview of the activities of the Board Dr. Kafkoulis made a motion to elect Dr. Solange Kouemou as a board member of the Archimedean schools, Mr. Berrizbeitia seconded the motion and Dr. Kouemou was elected unanimously by all the Board members present. See Attached Corporate Resolution.

The Chairman gave an update on the accreditation process and the schedule during the four day visit to be held Jan31- Feb 3,2016. He emphasized that the Board members must open the proceedings at a working dinner to be held on January 31 at 6:30 PM at the Marriott Dadeland. Further details to be discussed at our next scheduled Board meeting. The Chairman also instructed the staff to convene a special Board meeting to be held at the courtyard of the Archimedean academy on February 3rd 2016 at 15:30 hours to receive the decision by the SACS Accreditation committee.

The C.E.B.O. gave an update on a substantial compliance application to be submitted so as to retain a number of modulars as laboratories and research facilities. He also updated as to current facilities and the ongoing Construction.

The Chairman led a spirited debate on the merits of converting our current learning center across the street from the main Campus into a Pre-K facility and promised that he would prepare a projection of the cost for our non-profit corporation to run this facility.

There being no further business to discuss, the meeting was adjourned at 22:00 hours.

Respectfully Submitted,



Frank Berrizbeitia - Corporate Secretary
Archimedean Academy, Inc.

Archimedean Academy, Inc.

Board of Directors Meeting

January 13th, 2016

Archimedean Academy, Inc.

Board of Directors Resolution

January 13th, 2016

The undersigned hereby certifies that he is the Acting Corporate Secretary of **Archimedean Academy Inc**, a not-for-profit corporation organized and existing under the laws of the State of Florida and that the following is a true and correct copy of a resolution adopted by the Governing Board of **Archimedean Academy Inc.** at a meeting held on January 13th, 2016 at our school campus at 7:30 PM.

RESOLVED that **Dr. Solange P. Kouemou**, in accordance with our By-laws, has been elected a Full member of the Board with all the privileges and obligations as established in the afore mentioned By-laws.

Furthermore, the Governing Board ratified:

That the Adoption of said resolution was in all respects legal and that said resolution is in full force and effect and has not been modified or rescinded.

DATED This Wednesday, January 13th, 2016

ARCHIMEDEAN ACADEMY INC.



By: Frank Berrizbeitia

Corporate Secretary

Archimedean Schools' Board of Directors.

Archimedean Academy, Inc.
Board of Directors Meeting
Wednesday, January 27, 2016
Minutes of the Meeting

A meeting of the Board of Directors was convened by Dr. George Kafkoulis, the corporation's President, in Miami, on January 27, 2016. Six of the Directors, Dr. George Kafkoulis; Mr. Jeff Taraboulos; Dr. Andres Tremante; Engineer Chris Korfiatis; Dr. Solange P. Kouemou and Mr. Frank Berrizbeitia were present and therefore, a quorum was obtained. Also in attendance was the C.E.B.O. Mr. Dimitris Bardoutsos; Dr. Chris Christodoulou from the Archimedean Financial Audit committee and Ms. Cathy Hernandez. Mr. Frank Berrizbeitia acted as secretary to the meeting and kept the minutes.

Agenda

- I. Approval of the Minutes of Previous Board Meeting.
- II. Nomination of for membership to the Board of Directors of Ms. Cathy Hernandez.
- III. Update on the Governance Board rights and responsibilities.
- IV Accreditation: Discussion of the Standards & the Self Assessment.
- V. Accreditation Visit Schedule.
- VI. New Business

Discussions and Motions

Meeting called to order at 19:50 hours. The minutes of the previous meeting of January 13th, 2016 were read and approved.

The Chairman introduced the candidacy for Archimedean Board member of Ms. Catherine Hernandez who is well known to the Board view her leadership role as Director of the Archimedean Gala Committee. After an overview of the activities of the Board Dr. Kafkoulis made a motion to elect Ms. Catherine Hernandez as a board member of the Archimedean schools, this was seconded by Mr. Berrizbeitia who complemented Ms. Hernandez for the trend setting Resume which she submitted and Ms. Hernandez was elected unanimously by all the Board members present. See Attached Corporate Resolution.

The Chairman gave an update on the Governance Board Rights and responsibilities in view of the upcoming review of our accreditation process during the four day visit to be held Jan31- Feb 3,2016 by the Advance Ed review committee. He emphasized that the Board members must review the five Standards for Quality that are part of the Advance Ed review. Specially the two items concerning Purpose and Direction and Governance and Leadership, which were thoroughly reviewed and discussed. The Chairman

also instructed the Board that Archimedean Academy stakeholders had evaluated its performance in the three aspects of Teaching and Assessing; Resource and Support system and using Results for Continuous Improvement. The Board reviewed all three assessments. At the end of the meeting; the Chairman led a debate on these self-assessments scores of each of the five quality Standards. The Board was instructed to attend the three functions that were inherent to the review by the Advance Ed team.

There being no further business to discuss, the meeting was adjourned at 22:40 hours.

Respectfully Submitted,



Frank Berrizbeitia - Corporate Secretary
Archimedean Academy, Inc.

Archimedean Academy, Inc.

Board of Directors Resolution

The undersigned hereby certifies that he is the Corporate Secretary of **Archimedean Academy Inc**, a not-for-profit corporation organized and existing under the laws of the State of Florida and that the following is a true and correct copy of a resolution adopted by the Governing Board of **Archimedean Academy Inc.** at a meeting held on January 27th, 2016 at our school campus at 7:50 PM.

RESOLVED that Ms. **Catherine Hernandez**, in accordance with our By-laws, has been elected a Full member of the Board with all the privileges and obligations as established in the aforementioned By-laws.

Furthermore, the Governing Board ratified:

That the Adoption of said resolution was in all respects legal and that said resolution is in full force and effect and has not been modified or rescinded.

DATED This Wednesday, January 27th, 2016

ARCHIMEDEAN ACADEMY INC.



By: Frank Berrizbeitia

Corporate Secretary

Archimedean Schools Board of Directors.

Archimedean Academy, Inc.
Board of Directors Meeting
Wednesday, February 10, 2016
Minutes of the Meeting

A meeting of the Board of Directors was convened by Dr. George Kafkoulis, the corporation's President, in Miami, on February 10, 2016. Six of the Directors, Dr. George Kafkoulis; CPA Jeff Taraboulos; Engineer Chris Korfiatis; Dr. Solange Kouemou; Ms. Cathy Hernandez and Mr. Frank Berrizbeitia were present and therefore, a quorum was obtained. Also in attendance were the C.E.B.O. Mr. Dimitris Bardoutsos and Dr. Chris Christodoulou. Mr. Frank Berrizbeitia acted as secretary to the meeting and kept the minutes.

Agenda

- I. Approval of the Minutes of Previous Board Meeting of January 27, 2016.
- II. Accreditation: Review of the recommendations of the Advance Ed panel on the Archimedean Schools Self Assessment and the Governance Board.
- III. Update on the Construction and the Schools Substantial Compliance Application
- IV. Review of the proposed Budget for the New Archimedean Pre-K.
- V. New Business

Discussions and Motions

Meeting called to order at 19:55 hours. The minutes of the previous meeting of January 27th, 2016 were read and approved unanimously.

The Chairman reviewed a rather extensive list submitted by the Advance Ed team that visited our campus concerning the School and encompassing the Continuous improvements and the 5 year Strategic plan prepared by the Administration. The Chairman gave the Board an update that a formal decision by the SAC Accreditation committee based on the recommendation of the review committee would be posted by the end of March 2016.

The C.E.B.O. updated as to current facilities and the ongoing Construction.

The Chairman spoke of the need for a Pre-K facility and promised that he would prepare a projection of the cost to have our non-profit corporation to run this facility. The Board requested that the corporate secretary prepare a two line appeal to all parents and friends of ARCHIMEDEAN to contribute to the GALA raffle as well as to the Brick campaign.

There being no further business to discuss, the meeting was adjourned at 22:00 hours.

Respectfully Submitted,



Frank Berrizbeitia - Corporate Secretary
Archimedean Academy, Inc.

Archimedean Academy, Inc.
Board of Directors Meeting
Wednesday, February 24, 2016
Minutes of the Meeting

A meeting of the Board of Directors was convened by Dr. George Kafkoulis, the corporation's President, in Miami, on February 24, 2016. Six of the Directors, Dr. George Kafkoulis; Dr. Andres Tremante; Engineer Chris Korfiatis; Dr. Solange Kouemou; Ms. Cathy Hernandez and Mr. Frank Berrizbeitia were present and therefore, a quorum was obtained. Also in attendance were the C.E.B.O. Mr. Dimitris Bardoutsos and Dr. Chris Christodoulou of the AA audit committee. Mr. Frank Berrizbeitia acted as secretary to the meeting and kept the minutes.

Agenda

- I. Approval of the Minutes of Previous Board Meeting.
- II. Gala update and Brick campaign.
- III. Update on Science Olympiad Results AMC and AUC.
- IV. Out of Field Assignments and ESOL endorsements for two AA teachers.
- VI. Update on the construction and the substantial compliance application.
- VII. Financial Analysis of the Actual vs. Budget July1-Dec.31,2015
- VIII. Review of the F.M.L.A. policies
- IX. Follow up on the Governance Board Review
- X. New Business

Discussions and Motions

Meeting called to order at 19:33 hours. The minutes of the previous meeting of February 10th, 2016 were read by the secretary and approved unanimously.

The Chairman introduced the Gala Theme: "*Building a foundation of Excellence*" and spoke briefly on the objectives and goals of the Gala.

The Chairman gave an update on the excellent results obtained by both our AMC and AUC Science Olympiad teams.

The secretary requested a vote on the two waivers requested for two Archimedean Academy instructors. Both were approved unanimously.

Two items were postponed for the next meeting: the Governance Board review as well as the financial analysis of our six month results.

The C.E.B.O. updated the Board with news on our current facilities and the ongoing Construction. The Chairman went over quickly of the Pre-K facility The C.E.B.O. and the Chairman gave a detailed explanation as to the FAMILY MEDICAL LEAVE of ABSENCE Policy [FMLA] and the Board agreed to clarify and define our position at a next Board meeting.

The Chairman gave a brief review of the current activities of the Florida Legislature with regard to Capital Outlay and FTE policies.

He also mentioned some web seminars available to Board Members to further

enhance our managerial formation.

There being no further business to discuss, the meeting was adjourned at 22:30 hours.

Respectfully Submitted,

A handwritten signature in blue ink, appearing to read "Berrizbeitia", with a long horizontal flourish extending to the left.

Frank Berrizbeitia - Corporate Secretary
Archimedean Academy, Inc.

Archimedean Academy, Inc.

Board of Directors Meeting
February 24th, 2016

Archimedean Academy, Inc.

Board of Directors Resolution of February 24th, 2016

The undersigned hereby certifies that he is the Acting Corporate Secretary of **Archimedean Academy Inc.**, a not-for-profit corporation organized and existing under the laws of the State of Florida and that the following is a true and correct copy of a resolution adopted by the Governing Board of **Archimedean Academy Inc.** at a meeting held on February 24th, 2016 at our school campus at 7:30 PM. Resolved that the following Out of Field Assignments Waivers for the following **ARCHIMEDEAN ACADEMY** teachers:

- **Monica Rodriguez** for **Gifted Education**
- **Anelise Schlindwein** for **ESOL Education**

The **Governing Board** approved all these waivers and requested that it be noted in the minutes. Furthermore, the **Governing Board** ratified : That the Adoption of said resolution was in all respects legal and that said resolution is in full force and effect and has not been modified or rescinded.

DATED This **Wednesday, February 24th, 2016**

ARCHIMEDEAN ACADEMY INC.



By: Frank Berrizbeitia

Corporate Secretary

Archimedean Schools Board of Directors.

Archimedean Academy, Inc.
Board of Directors Meeting
Wednesday, March 9th, 2016
Minutes of the Meeting

A meeting of the Board of Directors was convened by Dr. George Kafkoulis, the corporation's President, in Miami, on March 9th, 2016. Six of the Directors, Dr. George Kafkoulis; CPA Jeff Taraboulos; Engineer Chris Korfiatis; Dr. Solange Kouemou; Ms. Cathy Hernandez and Mr. Frank Berrizbeitia were present and therefore, a quorum was obtained. Also in attendance were the C.E.B.O. Mr. Dimitris Bardoutsos and Dr. Chris Christodoulou. Mr. Frank Berrizbeitia acted as secretary to the meeting and kept the minutes.

Agenda

- Approval of the minutes of the February 24th, 2016 meeting.
- Financial review of the Budget vs. Actual for the first 7 months of the school year 2015-2016.
- Second discussion of the FAMILY MEDICAL LEAVE of ABSENCE policy to be adopted by the Board.
- New Business

Discussions and Motions

Meeting called to order at 19:55 hours. The minutes of the previous meeting of February 24th, 2016 were read and approved unanimously.

The discussion on the FMLA policy was tabled for a future meeting. The Chairman and the Treasurer supported by the Board went over and reviewed item by item the budget vs. Actual financials with extensive questions and answers from the CEBO. The Chairman made a motion to revise our current Policies and Procedures manual based on the indexation previously carried out by the Board committee and it was seconded by Ms Hernandez. Board member Ms. Hernandez will suggest a format for the next meeting. The Chairman also made a motion which was seconded by the Treasurer that Ms. EVANGELIA TSILIVAKOU be compensated for her three month substitution of one of our Greek educators held up due to Visa issues. The Board approved the motion unanimously and duly noted the abstention of engineer Chris Korfiatis citing a possible conflict of interest.

There being no further business to discuss, the meeting was adjourned at 22:00 hours. Respectfully Submitted,



Frank Berrizbeitia - Corporate Secretary
Archimedean Academy, Inc.

Archimedean Academy, Inc.
Board of Directors Meeting
March 23rd, 2016
Meeting Minutes

A meeting of the Board of Directors was convened by Dr. George Kafkoulis, the corporation's President, in Miami, on March 23rd, 2016. There were not enough members of the Board to constitute quorum and the meeting was therefore postponed.

Agenda

The agenda proposed by Dr. Kafkoulis was redirected for discussion and approval for a future Board meeting tentatively scheduled for April 6th, 2016.



Respectfully Submitted
Frank Berrizbeitia
Corporate Secretary