

**Archimedean Academy, Inc.**  
Board of Directors Meeting  
July 13th, 2016  
Minutes of the Meeting

A meeting of the Board of Directors was convened by Dr. George Kafkoulis, the corporation's President, in Miami, on July 13th, 2016.

There was no quorum and therefore the meeting was cancelled.

Respectfully Submitted,

A handwritten signature in blue ink, appearing to read "Frank Berrizbeitia", is written over a faint, light blue circular stamp or watermark.

Frank Berrizbeitia - Corporate Secretary  
**Archimedean Academy, Inc.**

# **Archimedean Academy, Inc.**

Board of Directors Meeting  
Thursday, July 28th, 2016  
**Minutes of the Meeting**

A meeting of the Board of Directors was convened by Dr. George Kafkoulis, the corporation's President, in Miami, on Jul 28<sup>th</sup>, 2016. The following Directors were present: Dr. George Kafkoulis; Mr. Chris Korfiatis; Dr. Solange Kouemou; Mrs. Catherine Hernandez; Mr. Jeff Taraboulos and therefore a quorum was obtained. Also in attendance was the C.E.B.O. Mr. Dimitri Bardoutsos. Mr. Frank Berrizbeitia participated via Skype. Catherine Hernandez acted as secretary to the meeting and kept the minutes.

## **Agenda**

- Reading and approval of the minutes of the previous meeting June 22<sup>nd</sup>, 2016 and July 13<sup>th</sup> 2016.
- Review of the FY2017 Budget Version 3 Income statement
- Update from C.E.B.O. and Chairman on news from Ministry of Education - Greece.
- Review for approval the change of title for Ms. Briz from Interim Principal to Principal of Archimedean Academy
- Proposal to bring Pre-K under Archimedean Academy
- Increase by 5% in the max student membership of Academy & AMC
- Review for approval of Out of Field waivers
- Resolution to adopt the teacher evaluations as per MDCPS
- New Business

## **Discussions and Motions**

Meeting called to order at 19:50 hours.

The minutes of the previous meeting of June 22<sup>nd</sup>, 2016 and July 13<sup>th</sup>, 2016 were read and approved unanimously.

After the review of the Agenda the Chairman, Dr. Kafkoulis explained that the Board needed to formalize the appointment of Ms. Christina Briz as Principal of the Archimedean Academy. Ms. Briz had been the Interim Principal for the 2015-2016 school year. The appointment of Christina Briz as the Principal of the ARCHIMEDEAN ACADEMY was approved by the Board unanimously.

The Board was requested to approve the out of field assignments for two teachers:

1. Adriane Rodriguez for Gifted Education.
2. Monica Rodriguez for Gifted Education.

The resolution was approved unanimously.

The Chairman provided to the Board the projected Budget for FY 2017 and lead the discussion. The Budget highlighted among other items that the projected student population for the 2017 School year would be Academy 650; Middle School 330 and Archimedean Upper 320 with the corresponding FTE for this population. At the conclusion of the budget review, with several questions addressed, Dr. Kafkoulis moved to approve the proposed budget for Fiscal year 2017 version 3. The motion was seconded by Mrs. Hernandez and was approved unanimously by all present.

The next item of business discussed was the proposal to open the Archimedean VPK under the Archimedean charter. This would allow preference for admission to the Academy to be given to VPK students who will have completed the full program. At the conclusion of this discussion, a motion was made by Dr. Kafkoulis to amend the Archimedean Charter to include the VPK. The motion was seconded by Mr. Korfiatis and approved unanimously by all present. The board further authorized Dr. Kafkoulis to negotiate the Charter amendment on behalf of the Board.

Dr. Kafkoulis presented a motion to allow the Academy and Middle Conservatory the flexibility to increase student membership by 5%. This would provide the AA and AMC the same flexibility as has been granted to the Upper Conservatory to make small adjustments to student membership allowing for attrition and unexpected membership changes. The motion was seconded by Mr. Taraboulos and passed unanimously by all present.

The Archimedean Academy Board was also appraised of the need to define an evaluation system for the MDCPS 2016-2017 Charter School system. The Board opted to adopt the Teacher/Administrator Evaluation system as currently in place and elected the District evaluations system of Instructional Performance Evaluation and Growth Systems [IPEGS] pertaining to Teachers, Student Services and Instructional Support. The Board furthermore elected to adopt the School Site Managerial Evaluation Performance System [MEP] as pertaining to the evaluation of the Principal and Assistant Principal.

The next meeting was announced for August 10, 2016 at 7:30pm.

There being no further business to discuss, the meeting was adjourned at 22:30 hours. Minutes were typed by Mrs. Hernandez.

**ARCHIMEDEAN ACADEMY INC.**



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**By:** Frank Berrizbeitia

Corporate Secretary

**Archimedean Board of Directors.**

**Archimedean Academy, Inc.**

**Board of Directors Resolution**

**July 28, 2016**

The undersigned hereby certifies that he is the Corporate Secretary of **Archimedean Academy Inc**, a not-for-profit corporation organized and existing under the laws of the State of Florida and that the following is a true and correct copy of a resolution adopted by the Governing Board of **Archimedean Academy Inc.** at a meeting held on July 28<sup>th</sup>, 2016, at 7:30 PM.

RESOLVED that Christina Briz, in accordance with our By-laws, has been appointed as Principal of the ARCHIMEDEAN ACADEMY.

Furthermore, the Governing Board ratified:

That the Adoption of said resolution was in all respects legal and that said resolution is in full force and effect and has not been modified or rescinded.

DATED This Thursday, July 28<sup>th</sup>, 2016

**ARCHIMEDEAN ACADEMY INC.**



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**By:** Frank Berrizbeitia

Corporate Secretary

**Archimedean Board of Directors.**

**Archimedean Academy, Inc.**

**Board of Directors Resolution**

**July 28, 2016**

The undersigned hereby certifies that he is the Corporate Secretary of Archimedean Academy Inc., a non-profit corporation operating under the laws of the State of Florida and that the following is a true and correct copy of a resolution adopted by the Governing Board of Archimedean Academy Inc. at a meeting held on July 28th, 2016 at 7.30 PM.

RESOLVED by the Governing Board that the following Out of Field Assignments Waivers for the following **ARCHIMEDEAN ACADEMY** teachers:

Adriane Rodriguez for Gifted Education.

Monica Rodriguez for Gifted Education

The **Board** approved all these waivers and requested that it be noted in the minutes. Furthermore, the Governing Board ratified:

That the Adoption of said resolution was in all respects legal and that said resolution is in full force and effect and has not been modified or rescinded.

DATED This Thursday, July 28th, 2016

**ARCHIMEDEAN ACADEMY INC.**



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By Mr. Frank Berrizbeitia  
Corporate Secretary

**Archimedean Academy, Inc.**

**Board of Directors Resolution**

**July 28, 2016**

The undersign hereby certifies that he is the Acting Recording Secretary of Archimedean Academy Inc., a not-for-profit corporation organized and existing under the laws of the State of Florida and that the following is a true and correct copy of a resolution adopted by the Governing Board of Archimedean Academy Inc. at a meeting held on July 28<sup>th</sup>, 2016 at our main campus located at 12425 Sunset Drive in Miami, Florida.

RESOLVED by the Governing Board that the Archimedean Academy Schools would adopt the MDCPS 2016-2017 Charter School Teacher/Administrator Evaluation system as currently in place and elects the District evaluations system of Instructional Performance Evaluation and Growth Systems [IPEGS] pertaining to Teachers, Student Services and Instructional Support. The Board furthermore elected to adopt the School Site Managerial Evaluation Performance System [MEP] as pertaining to the evaluation of the Principal and Assistant Principal.

Resolved to advise Charter school operations of MDCPS of its decision to adopt the MDCPS 2016-2017 Charter School Teacher/Administrator Evaluation system for the Archimedean Academy Schools. That the Adoption of said resolution was in all respects legal and that said resolution is in full force and effect and has not been modified or rescinded.

**ARCHIMEDEAN ACADEMY INC.**



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By Mr. Frank Berrizbeitia  
Corporate Secretary

# **Archimedean Academy, Inc.**

Board of Directors Meeting  
Wednesday, August 10th, 2016  
**Minutes of the Meeting**

A meeting of the Board of Directors was convened by Dr. George Kafkoulis, the corporation's President, in Miami, on August 10th, 2016. The following Directors were present: Dr. George Kafkoulis; Mr. Chris Korfiatis; Mrs. Catherine Hernandez; Mr. Jeff Taraboulos and Mr. Frank Berrizbeitia therefore a quorum was obtained. Also in attendance was the C.E.B.O. Mr. Dimitri Bardoutsos. Mr. Frank Berrizbeitia acted as secretary to the meeting and kept the minutes.

## **Agenda**

- Reading and approval of the minutes of the previous meeting July 28th, 2016.
- Review of the FY2017 Budget Version 4.
- Update from C.E.B.O. and Chairman on new Building.
- Fundraising meeting of August 13, 2016
- Pre-K update
- Update from C.E.B.O. and Chairman on news from Ministry of Education - Greece.
- New Business

## **Discussions and Motions**

Meeting called to order at 20:00 hours.

The minutes of the previous meeting of July 28<sup>th</sup>, 2016 were read and approved unanimously.

After the review of the Agenda the Chairman, Dr. Kafkoulis explained that School is scheduled to start on Monday, August 22<sup>nd</sup> but that the Temporary Certificate of Occupancy will not be available till September. The MDCPS Board had increased the student Population to 1,300 students. The school is now forced us to move to PLAN C which calls for the use of the existing facility with some necessary modifications.

The Treasured made a motion to approve the modifications to the Budget version 4 seconded by Mr. Berrizbeitia and approved unanimously.

The Board was requested to attend the economic conference meeting with a tour of the new facility on Saturday August 13, 2016. The Agenda would include the principals and the PTO's with the intent of focusing the three schools on the Fund-raising and the Brick Campaign to build the Gymnasium.

The Chairman also invited the Board to a Friday 19<sup>th</sup> State of the Union



message to be held at the Auditorium at 10:30 AM.  
The meeting was adjourned at 22:30 hours.

Respectfully submitted,

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Frank Berrizbeitia –  
**Corporate Secretary**  
**Archimedean Board of Directors**

# **Archimedean Academy, Inc.**

Board of Directors Meeting

Wednesday, August 24th, 2016

## **Minutes of the Meeting**

A meeting of the Board of Directors was convened by Dr. George Kafkoulis, the corporation's President, in Miami, on August 24th, 2016. The following Directors were present: Dr. George Kafkoulis; Esquire Aleco Haralambides; CPA Jeff Taraboulos; Engineer Chris Korfiatis; Mrs. Catherine Hernandez; Dr. Solange Kouemou and Mr. Frank Berrizbeitia and therefore a quorum was obtained. Also in attendance was the C.E.B.O. Mr. Dimitris Bardoutsos. Mr. Frank Berrizbeitia acted as secretary to the meeting and kept the minutes.

### **Agenda**

- Reading and approval of the minutes of the previous meeting August 10, 2016, 2016.
- Update from C.E.B.O. and Chairman on new Building.
- Review of the Audited FY2016 Financial Statements.
- Fundraising meeting of August 13, 2016
- Pre-K update
- New Business

### **Discussions and Motions**

Meeting called to order at 17:59 hours.

The minutes of the previous meeting of August 10<sup>th</sup>, 2016 were read and approved unanimously.

The Chairman, Dr. Kafkoulis, explained that School started on Monday, August 22<sup>nd</sup> using the existing facilities including addition of temporary sections in the Bibliothiki as classrooms and that the Temporary Certificate of Occupancy [TCO] for the new building was not expected till the second half of September 2016.

The Chairman and the Treasurer went over the Auditor's results and expressed much satisfaction at the results. They made a request to invite Mr. Ken Smith, senior Auditor to the next meeting, and to have him bring a consolidated Balance sheet and Income statement.

The Board was appraised on the Fundraising efforts that had resulted from the meeting with the PTO's held on Saturday August 13, 2016. The Agenda included the principals and the PTO's with the intent of focusing the three schools on the Fund-raising and to channel the efforts currently to the Brick Campaign intended as the cornerstone of the to build the Gymnasium. The Chairman then outlined the other 4 main events: Greek Night (Nov. 5, 2016); 5K race; Taverna Night and Celebrity Tennis Tournament (all these events are in the Spring 2017).

The Chairman pointed out the need for the Board to create a committee to be able to make educated fundraising promotion presentations underlying the Archimedean Mission Statement so that we can hopefully achieve the Goal of getting the Gymnasium built.

CEBO presented a time schedule for the PRE K and was optimistic that we would be up and running by the end of the month of September.

The meeting was adjourned at 22:10 hours.

Respectfully submitted,

A handwritten signature in blue ink, appearing to read "Berrizbeitia", with a long horizontal stroke extending to the left.

Frank Berrizbeitia  
**Corporate Secretary**  
**Archimedean Board of Directors**

# **Archimedean Academy, Inc.**

Board of Directors Meeting  
Wednesday, September 14th, 2016  
**Minutes of the Meeting**

A meeting of the Board of Directors was convened by Dr. George Kafkoulis, the corporation's President, in Miami, on September 14th, 2016. The following Directors were present: Dr. George Kafkoulis; Mr. Aleco Haralambides; Dr. Andres Tremante; Mrs. Catherine Hernandez; Dr. Solange Kouemou and Mr. Frank Berrizbeitia and therefore a quorum was obtained. Also in attendance was the C.E.B.O. Mr. Dimitris Bardoutsos as well as the external Auditor Mr. Ken Smith of the Keefe McCullough accounting firm. Mr. Frank Berrizbeitia acted as secretary to the meeting and kept the minutes.

## **Agenda**

- I. Approval of the Minutes of Previous Board Meeting. August 24, 2016.
- II. External Auditor Report on Archimedean Audited Financial Statements FY2016.
- III. Revision of the Archimedean Schools' Student Uniform Policy.
- IV. New Building: Update.
- V. Brick-Campaign: Update.
- VI. New Business

## **Discussions and Motions**

Meeting called to order at 17:45 hours.

The minutes of the previous meeting of August 24<sup>th</sup>, 2016 were read and approved unanimously.

The Chairman and the external auditor Mr. Ken Smith went over the consolidated position of the three Schools' results and expressed much satisfaction at the figures. Mr. Ken Smith was very supportive of the recently completed audit and answered several questions that the Board posed.

The Schools uniform policy was discussed and the Board did not adopt a decision to waive current regulations for the expediency of the parent that had requested a waiver for First amendment issues. The matter was referred back to the Archimedean Academy principal and the Board requested a legal opinion from the school's attorney.

The Chairman, Dr. Kafkoulis explained that School had not yet received the Temporary Certificate of Occupancy [TCO] for the new building as some

issues had arisen with the water inspection. Now the TCO is not expected till the first half of October 2016.

There was a brief discussion on the Brick campaign and the need to achieve at least 250 bricks by end September 2016.

The meeting was adjourned at 22:30 hours.

Respectfully submitted,

A handwritten signature in blue ink, appearing to read "Frank Berrizbeitia". The signature is fluid and cursive, with a long horizontal stroke extending to the left.

Frank Berrizbeitia –  
**Corporate Secretary**  
**Archimedean Board of Directors**

**Archimedean Academy, Inc.**  
**Board of Directors Meeting**  
Wednesday, September 28th, 2016  
**Minutes of the Meeting**

A meeting of the Board of Directors was convened by Dr. George Kafkoulis, the corporation's President, in Miami, on September 28th, 2016. The following Directors were present: Dr. George Kafkoulis; Mr. Jeff Taraboulos; Mrs. Catherine Hernandez; Mr. Chris Korfiatis; Dr. Solange Kouemou and Mr. Frank Berrizbeitia and therefore a quorum was obtained. Also in attendance was the C.E.B.O. Mr. Dimitris Bardoutsos. Mr. Frank Berrizbeitia acted as secretary to the meeting and kept the minutes.

**Agenda**

- I. Approval of the Minutes of Previous Board Meeting. September 14<sup>th</sup>, 2016.
- II. Treasurer's comments on External Auditor report
- III. Update on certain academic issues and Pre-K.
- IV. New Building: Update.
- V. Brick-Campaign: Update.
- VI. New Business.

**Discussions and Motions**

Meeting called to order at 17:40 hours.

The minutes of the previous meeting of September 14<sup>th</sup>, 2016 were read and approved unanimously.

The Chairman went over multiple community and Academic issues faced by all three schools: updated Curriculum; educational alternatives; inclusion of under achievers. new projects such as the ARDUINO Project.

The Chairman, Dr. Kafkoulis explained that School had not yet received the Temporary Certificate of Occupancy [TCO] for the new building as some issues had arisen with construction delays.

Now the TCO is not expected till the first half of November 2016.

The Pre-K received approval for at least 66 students.

There was a brief discussion on the Brick campaign and the delays in getting the donations in time. The Board was updated on Greek NIGHT and the

planned 5K fundraising race.

There were no resolutions adopted. The meeting was adjourned at 22:30 hours.

Respectfully submitted,

A handwritten signature in blue ink, appearing to read "Frank Berrizbeitia". The signature is fluid and cursive, with a prominent initial "F" and "B".

Frank Berrizbeitia  
**Corporate Secretary**  
**Archimedean Board of Directors**