A DEPARTMENT OF ARCHIMEDEAN ACADEMY, INC. (A COMPONENT UNIT OF THE SCHOOL BOARD OF MIAMI-DADE COUNTY, FLORIDA)

### BASIC FINANCIAL STATEMENTS AND ADDITIONAL INFORMATION

June 30, 2013

### A DEPARTMENT OF ARCHIMEDEAN ACADEMY, INC. BASIC FINANCIAL STATEMENTS AND ADDITIONAL INFORMATION June 30, 2013

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### BASIC FINANCIAL STATEMENTS

#### INDEPENDENT AUDITORS' REPORT

To the Board of Directors
Archimedean Academy
A Department of Archimedean Academy, Inc.
Miami, Florida

#### **Report on the Financial Statements**

We have audited the accompanying financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of Archimedean Academy (the "School") a department of Archimedean Academy, Inc. and a component unit of the Public School Board of Miami-Dade County, Florida, as of and for the year ended June 30, 2013, and the related notes to the financial statements, which collectively comprise the School's basic financial statements as listed in the table of contents.

As discussed in Note 1, the financial statements of the School are intended to present the financial position and change in financial position of only that portion of the governmental activities and each major fund of Archimedean Academy, Inc. that is attributable to the transactions of the School. They do not purport to, and do not, present fairly the financial position of Archimedean Academy, Inc. as of June 30, 2013, and its changes in financial position or budgetary comparisons, where applicable, for the year ended June 30, 2013 in conformity with accounting principles generally accepted in the United States of America.

#### Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

#### **Auditors' Responsibility**

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

#### Archimedean Academy

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

#### **Opinions**

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, each major fund, and the aggregate remaining fund information of the School, as of June 30, 2013, and the respective changes in financial position for the year then ended in accordance with accounting principles generally accepted in the United States of America.

#### **Other Matters**

#### Required Supplementary Information

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis and the statements of revenues and expenditures – budget and actual – general fund and special revenue fund on pages 3 through 7 and 24 through 25 be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

#### Other Reporting Required by Government Auditing Standards

In accordance with *Government Auditing Standards*, we have also issued our report dated August 30, 2013, on our consideration of the School's internal control over financial reporting and our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the School's internal control over financial reporting and compliance.

KEEFE, McCULLOUGH & CO., LLP

Fort Lauderdale, Florida August 30, 2013

### MANAGEMENT'S DISCUSSION AND ANALYSIS

As management of Archimedean Academy (the "School"), we offer readers of the School's basic financial statements this narrative overview and analysis of the financial activities of the School for the year ended June 30, 2013.

Management's discussion and analysis is included at the beginning of the School's basic financial statements to provide, in layman's terms, the past and current position of the School's financial condition. This summary should not be taken as a replacement for the audit which consists of the basic financial statements and other supplementary information which immediately follow this discussion.

#### FINANCIAL HIGHLIGHTS

Our basic financial statements provide these insights into the results of this year's operations.

- As of June 30, 2013, the School's fund balance was \$ 195,420.
- As of June 30, 2013, the School had a net position of \$210,922.

#### OVERVIEW OF THE FINANCIAL STATEMENTS

This discussion and analysis is intended to serve as an introduction to the School's basic financial statements. The School's basic financial statements are comprised of three components: 1) government-wide basic financial statements, 2) fund basic financial statements, and 3) notes to the basic financial statements. This report also contains other supplementary information in addition to the basic financial statements themselves.

#### Government-wide basic financial statements

The government-wide basic financial statements are designed to provide readers with a broad overview of the School's finances, in a manner similar to a private sector business.

The statement of net position presents information on all of the School's assets, liabilities, and deferred inflows/outflows of resources, with the difference between the two reported as net assets. Over time, increases or decreases in net position may serve as a useful indicator of whether the financial position of the School is improving or deteriorating.

The statement of activities presents information showing how the School's net position changed during the year. All changes in net position are reported as soon as the underlying event giving rise to the change occurs, regardless of the timing of related cash flows. Thus, revenues and expenses are reported in this statement for some items that will only result in cash flows in future fiscal periods.

The government-wide basic financial statements include all governmental activities that are principally supported by grants and entitlements from the state for full-time equivalent funding. The School does not have any business-type activities. The governmental activities of the School primarily include instruction and instructional support services.

The government-wide basic financial statements can be found on pages 8 and 9 of this report.

#### **Fund basic financial statements**

A fund is a grouping of related accounts that is used to maintain control over resources that have been segregated for specific activities or objectives. The School, like other state and local governments, uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements.

#### **Governmental funds**

All of the funds of the School are governmental funds. Governmental funds are used to account for essentially the same functions reported as governmental activities in the government-wide basic financial statements. However, unlike the government-wide basic financial statements, governmental basic fund financial statements focus on near-term inflows and outflows of spendable resources, as well as balances of spendable resources available at the end of the fiscal year. Such information may be useful in evaluating the School's near-term financing requirements.

Because the focus of governmental funds is narrower than that of the government-wide basic financial statements, it is useful to compare the information presented for governmental funds with similar information presented for governmental activities in the government-wide basic financial statements. By doing so, readers may better understand the long-term impact of the School's near-term financing decisions. Both the governmental fund balance sheet and the governmental fund statement of revenues, expenditures and change in fund balance provide a reconciliation to facilitate this comparison between governmental funds and governmental activities.

The School maintains several individual governmental funds. Information is presented separately in the governmental fund balance sheet and the governmental fund statement of revenues, expenditures and change in fund balance. The General Fund, Special Revenue Fund and Capital Project Fund are considered to be the School's major funds.

The School Board adopts an annual appropriated budget for its governmental funds. A budgetary comparison statement has been provided for the General Fund and Special Revenue Fund.

The governmental fund financial statements can be found on pages 10 through 13 of this report.

#### Notes to basic financial statements

The notes provide additional information that is essential for a full understanding of the data provided in the government-wide and fund financial statements. The notes to basic financial statements can be found on pages 14 through 23 of this report.

#### **GOVERNMENT-WIDE FINANCIAL ANALYSIS**

The School has been in operation since 2002; therefore, comparative government-wide data is presented. The School's net position was \$ 210,922 at June 30, 2013. Of this amount, (\$ 197,087) represented unrestricted net position and \$ 408,009 represented amounts net investment in capital assets. See "Financial Highlights" on page 3 of this report for an explanation of the reason for the change in net position.

Our analysis in the table below focuses on the net position of the School's governmental activities:

#### Archimedean Academy Net Position

	2013	_	2012
ASSETS:			
Current assets	\$ 668,590	\$	700,277
Capital assets, net of depreciation	690,801	-	866,416
Total assets	1,359,391	_	1,566,693
LIABILITIES: Liabilities, excluding long-term			
liabilities	613,008		711,566
Long-term liabilities	535,461	_	675,204
Total liabilities	1,148,469	-	1,386,770
NET POSITION:			
Net investment in capital assets	408,009		561,518
Unrestricted	(197,087)	-	(381,595)
Total net position	\$ 210,922	\$	179,923

#### **Governmental activities**

The results of this year's operations for the School as a whole are reported in the statement of activities on page 9. The table below provides a condensed presentation of the School's revenues and expenses for the years ended June 30, 2013 and 2012:

#### Archimedean Academy Changes in Net Position

		2013		2012
REVENUES:	-		-	
Grants and entitlements	\$	3,580,998	\$	3,106,965
Program revenues		1,124,916		1,044,312
Other revenues	_	425,189		429,983
	_		-	
Total revenues	_	5,131,103		4,581,260

	2013		2012
FUNCTIONS/PROGRAM			
EXPENSES/OTHER:			
Instruction	2,363,619		2,140,258
Instructional support services	1,370,266		1,372,254
Operation of noninstructional			
services	698,930		610,620
Community services	379,660		160,242
Interest	17,629		16,871
Transfers out	270,000		250,000
		•	
Total expenses	5,100,104		4,550,245
		•	
Change in net position	\$ 30,999	\$	31,015

#### **GOVERNMENTAL FUNDS EXPENDITURES**

In the table below, we have presented the cost of the largest functions/programs as a percentage of total governmental expenditures:

Functions/Programs	 2013	_	2012
Governmental expenditures: Instructional expenditures Administrative services Plant operations and maintenance All other functions/programs	\$ 2,450,185 157,549 942,435 1,642,552	\$	2,407,874 161,406 764,063 1,122,079
Total governmental expenditures	\$ 5,192,721	\$	4,455,422

#### **GENERAL FUND BUDGETARY HIGHLIGHTS**

Actual revenues were approximately 7.7% higher than budgeted amounts in all areas as a result of unbudgeted in-kind revenues from professional teaching supplied by the Greek Government. Actual expenses were approximately 12.6% greater than budgeted amounts principally due to the same reasoning regarding unbudgeted in-kind expenses from professional teaching supplied by the Greek Government as well as unbudgeted principal payments on debt.

#### CAPITAL ASSETS AND DEBT ADMINISTRATION

Capital assets

At June 30, 2013, the School had capital assets of \$690,801, net of accumulated depreciation, invested in computer equipment, furniture, equipment and textbooks, improvements and audio visual materials, as compared to \$866,416 at June 30, 2012.

Debt

At June 30, 2013, the School had outstanding debt of \$674,061 as compared to \$1,108,173 at June 30, 2013. This was a result no new debt issued in the current year and \$434,112 of principal payments made during the year.

#### **ECONOMIC FACTORS**

Facts, decisions, or conditions that are expected to have a significant effect on the financial position or results of operations of the School for fiscal year 2013-2014 include:

• The School had a very successful year of high performance. The School is ranked the 24th best among 1,976 public elementary schools in the State of Florida, the 2<sup>nd</sup> best Charter Elementary School in the State of Florida, the 3<sup>rd</sup> best Public Elementary School in Miami-Dade County Public School District and the best Public Charter School in Miami-Dade County.

#### **REQUESTS FOR INFORMATION**

If you have any questions about this report or need additional information, please write to Mr. Dimitrios Bardoutsos at Archimedean Academy; 12425 SW 72<sup>nd</sup> Street (Sunset Drive); Miami, Florida 33183.

### A DEPARTMENT OF ARCHIMEDEAN ACADEMY, INC. STATEMENT OF NET POSITION June 30, 2013

### ASSETS

		Governmental Activities
CURRENT ASSETS:	Ф	140 (05
Cash and cash equivalents	\$	142,695
Due from other governments Accounts receivable, net		215,708 245,772
Prepaid expenses		40,044
Deposits		24,371
Deposits		24,371
Total current assets		668,590
NONCURRENT ASSETS: Capital assets, net of accumulated depreciation		690,801
Capital assets, het of accumulated depreciation		090,001
Total assets		1,359,391
LIABILITIES AND NET POSITION		
CURRENT LIABILITIES:		
Accounts payable		31,057
Accrued expenses		326,941
Due to other schools		115,172
Accrued interest payable		1,238
Notes payable - due within one year		138,600
Total current liabilities		613,008
NONCURRENT LIABILITIES:		
Notes payable - due in more than one year		535,461
		,
Total noncurrent liabilities		535,461
Total liabilities		1,148,469
COMMITMENTS AND CONTINGENCIES (Notes 8 and 9)		-
NET POSITION:		
Net investment in capital assets		408,009
Unrestricted (deficit)		(197,087)
Total net position	\$	210,922

# ARCHIMEDEAN ACADEMY A DEPARTMENT OF ARCHIMEDEAN ACADEMY, INC. STATEMENT OF ACTIVITIES For the Year Ended June 30, 2013

								Governmental Activities
				Pro	gram Revenu	ies		Net Revenue
		-	Charges		Operating		Capital	(Expense) and
			for		Grants and		Grants and	Change in
	Expenses	-	Services	<u>C</u>	ontributions	Co	ontributions	Net Position
FUNCTIONS/PROGRAMS:								
Instruction:								
Regular instruction	\$ 2,363,619	\$	-	\$	-	\$	-	\$ (2,363,619)
Instructional support services:								
Pupil personnel services	50,742		-		-		-	(50,742)
Instructional and curriculum								
services	108,716		-		-		-	(108,716)
Instructional staff training								
services	3,444		-		-		-	(3,444)
Administrative services	168,121		-		-		<del>-</del>	(168, 121)
Operation of plant	712,330		-		-		184,995	(527,335)
Maintenance of plant	326,913		-		-		-	(326,913)
Operation of non-instructional								
services:								
General administration	189,020		-		-		-	(189,020)
Board services	14,854		-		-		-	(14,854)
Fiscal services	39,454		-		-		-	(39,454)
Central services	33,088		-		-		-	(33,088)
Community services	379,660		523,745		-		-	144,085
Food services	422,514		192,934		223,242		-	(6,338)
Interest expense	17,629	-				-		(17,629)
Total governmental								
activities	\$ <u>4,830,104</u>	\$	716,679	\$	223,242	\$	184,995	(3,705,188)
	General revenu	es:						
	Grants and ent	itlen	nents					3,580,998
	Contributions a	and	other					529,260
	Loss on dispos	itior	n of capital a	asse	ts			(104,071)
	Transfers out							(270,000)
		To	otal general	reve	enues			3,736,187
Change in net position							30,999	
Net position, July 1, 2012								179,923
	Net position, Ju	ine 3	30, 2013					\$ 210,922
	. ,		•					

# ARCHIMEDEAN ACADEMY A DEPARTMENT OF ARCHIMEDEAN ACADEMY, INC. BALANCE SHEET - GOVERNMENTAL FUNDS June 30, 2013

#### ASSETS

	_	General Fund	_	Special Revenue Fund	_	Capital Project Fund	_	Total
ASSETS: Cash and cash equivalents Due from other governments Due from special revenue fund Accounts receivable, net Prepaid expenditures Deposits	\$	142,695 185,703 30,005 245,772 40,044 24,371	\$	30,005	\$	- - - - -	\$	142,695 215,708 30,005 245,772 40,044 24,371
Total assets	\$_	668,590	\$_	30,005	\$	_	\$	698,595
LIABILITIES: Accounts payable Accrued expenses Due to other schools Due to general fund	T     \$  -	31,057 326,941 115,172	F U \$ _	OND BALA 30,005	\$	- - - -	\$	31,057 326,941 115,172 30,005
Total liabilities  COMMITMENTS AND  CONTINGENCIES (Notes 8 and 9)	_	473,170	-	30,005		<del>-</del>		503,175
FUND BALANCES: Nonspendable for prepaid expenditures and deposits Unassigned  Total fund balances	- -	64,415 131,005 195,420	<u>-</u>	- - -	_ _	- - -	_	64,415 131,005 195,420
Total liabilities and fund balances	\$ <u></u>	668,590	\$_	30,005	\$ <u></u>	-	\$ <u></u>	698,595

# A DEPARTMENT OF ARCHIMEDEAN ACADEMY, INC. RECONCILIATION OF THE BALANCE SHEET - GOVERNMENTAL FUNDS TO THE STATEMENT OF NET POSITION June 30, 2013

AMOUNTS REPORTED FOR GOVERNMENTAL ACTIVITIES IN THE STATEMENT OF NET POSITION ARE DIFFERENT BECAUSE:

Total fund balance - governmental fund, page 10			\$ 195,420
The cost of capital assets acquired is reported as an expenditures in the governmental funds. The statement of net position includes those capital assets, net of accumulated depreciation, among the assets of the School as a whole.			
Cost of capital assets Accumulated depreciation	\$	1,477,396 (786,595)	690,801
Liabilities not payable with current available resources are not reported as fund liabilities in the governmental fund statements. All liabilities, both current and long-term, are reported in the governmental-wide statements.			
Note payable		(674,061)	(675, 200)
Accrued interest payable  NET POSITION OF GOVERNMENTAL ACTIVITIES, PAGE 8	-	(1,238)	\$ (675,299)

#### A DEPARTMENT OF ARCHIMEDEAN ACADEMY, INC. STATEMENT OF REVENUES, EXPENDITURES AND CHANGE IN FUND BALANCES - GOVERNMENTAL FUNDS

For the Year Ended June 30, 2013

	General Fund		Special Revenue Fund		Capital Project Fund		Total
REVENUES:		_		_		-	
Federal through state		\$	223,242	\$	_	\$	223,242
State sources	3,580,998		-		184,995		3,765,993
Local sources	1,093,792	_		_		_	1,093,792
Total revenues	4,674,790	_	223,242	_	184,995	_	5,083,027
EXPENDITURES:							
Current:							
Regular instruction	2,287,283		-		-		2,287,283
Instructional services:							
Pupil personnel services	50,742		-		-		50,742
Instruction and							
curriculum services	108,716		-		-		108,716
Instruction staff	2 4 4 4						2 4 4 4
training services	3,444		-		-		3,444
Administrative services	157,549		-		-		157,549
Operation of plant	712,330		-		21,608		733,938
Maintenance of plant	208,497		-		-		208,497
Operation of							
noninstructional services: General administration	170 447						170 447
Board services	178,447 14,854		-		-		178,447 14,854
Fiscal services	39,454		<u>-</u>		<u>-</u>		39,454
Central services	33,088		_		_		33,088
Community services	379,660		_		_		379,660
Food services	199,272		223,242		_		422,514
Capital outlay:	177,272		223,212				122,311
Equipment and improvements	(40,642)		_		163,387		122,745
Debt service:	(10,012)				105,507		122,7 10
Principal	434,112		_		_		434,112
Interest	17,678		-		-		17,678
Total expenditures	4,784,484		223,242	_	184,995	-	5,192,721
•	4,704,404	_	223,242	_	104,993	-	3,192,721
Change in fund balance							
before other sources (uses)	(109,694)	_	=	_	=	_	(109,694)
OTHER SOURCES (USES):							
Proceeds from disposition of capital assets	152,147		_		_		152,147
Transfers out	(270,000)		_		_		(270,000)
Transiers out	(270,000)	_		_		-	(270,000)
Total other sources (uses)	(117,853)	_		_		_	(117,853)
Net change in							
fund balance	(227,547)		-		=		(227,547)
FUND BALANCES, July 1, 2012	422,967		_		_		422,967
	105.150	_		_		_	
FUND BALANCES, June 30, 2013	195,420	\$=		\$_	-	\$_	195,420

#### A DEPARTMENT OF ARCHIMEDEAN ACADEMY, INC. RECONCILIATION OF THE STATEMENT OF REVENUES, EXPENDITURES AND CHANGE IN FUND BALANCES -GOVERNMENTAL FUNDS TO THE STATEMENT OF ACTIVITIES For the Year Ended June 30, 2013

AMOUNTS REPORTED FOR GOVERNMENTAL ACTIVITIES IN THE STATEMENT OF ACTIVITIES ARE DIFFERENT BECAUSE:

THE DITTERENT BECTTOOL.			
Change in fund balances, governmental fund, page 12		\$	(227,547)
Governmental funds report capital outlay as expenditures. However, in the statement of activities, the cost of those assets is depreciated over their estimated useful lives.			
The cost of property and equipment purchased Less current year depreciation expense	\$ 122,74 (194,28		(71,544)
Repayment of debt principal is an expenditure in the governmental funds, but the repayment reduces long-term liabilities in the statement of net assets.			
Repayment of debt principal			434,112
In the statement of activities, only gains/ (losses) on sale of capital assets are reported, whereas in the governmental funds, the entire proceeds from the sale increase financial resources. Thus the change in net assets differs from the change in fund balances by the cost of the capital assets, net.			(104,071)
Certain items reported in the statement of activities do not require the use of current financial resources and therefore are not reported as expenditures in the governmental funds.			
Change in accrued interest payable		-	49
CHANGE IN NET POSITION OF GOVERNMENTAL ACTIVITIES, PAGE 9		\$	30,999

#### NOTE 1 - ORGANIZATION AND OPERATIONS

Archimedean Academy (the "School") a department of Archimedean Academy, Inc. and a component unit of the School Board of Miami-Dade County, Florida, is established as a charter school for children from kindergarten through fifth grade. As of June 30, 2013, approximately 577 students were enrolled in the School. The School is funded primarily through the School Board of Miami-Dade County, Florida.

In April 2005, Archimedean Academy, Inc. was granted an additional charter from the School Board of Miami-Dade County, Florida to operate a public middle school within the school district. This school, Archimedean Middle Conservatory (the "Middle"), has separate financial statements and is not part of the School's basic financial statements.

In March 2008, Archimedean Academy, Inc. was granted an additional charter from the School Board of Miami-Dade County, Florida to operate a public high school within the school district. This school, Archimedean Upper Conservatory (the "Upper"), has separate financial statements and is not part of the School's basic financial statements.

The financial statements of the School present only the balances, activity, and disclosures related to the School. They do not purport to, and do not, present fairly the financial position of Archimedean Academy, Inc. as of June 30, 2013 and its change in financial position or budgetary comparisons, for the year then ended in conformity with accounting principles generally accepted in the United States of America.

#### NOTE 2 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

#### Reporting entity:

The School operates under a charter granted by the sponsoring School Board, the School Board of Miami-Dade County, Florida. The current charter is effective until June 30, 2023, and may be renewed for an additional fifteen years by mutual written agreement between the School and the Sponsor. At the end of the term of the charter, the Board may choose not to renew the charter under grounds specified in the charter, in which case the Board is required to notify the School in writing at least ninety days prior to the charter's expiration. During the term of the charter, the Board may also terminate the charter if good cause is shown. Archimedean Academy is considered a component unit of the School Board of Miami-Dade County, Florida.

The School may also be financially accountable if an organization is fiscally dependent on the School regardless of whether the organization has a separately elected governing board, a governing board appointed by another government, or a jointly approved board. In addition, component units can be other organizations for which the nature and significance of their relationship with the School are such that exclusion would cause the reporting entity's basic financial statements to be misleading or incomplete.

As a result of evaluating the above criteria, management has determined that no component units exist for which the School is financially accountable, which would require inclusion in the School's basic financial statements.

#### Basis of presentation:

Based on the guidance provided in the American Institute of Certified Public Accountants Audit and Accounting guide - Not-for-Profit Organizations and provisions of Florida Statutes the School is presented as a governmental organization for financial statement reporting purposes.

#### NOTE 2 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)

#### Government-wide basic financial statements:

The School's basic financial statements include both government-wide (reporting the School as a whole) and fund basic financial statements (reporting the School's individual funds). Both the government-wide and fund basic financial statements categorize primary activities as either governmental or business-type. All of the School's activities are classified as governmental activities.

In the government-wide statement of net position, the governmental activities column is presented on a consolidated basis, if applicable, and is reported on a full accrual economic resource basis, which recognizes all noncurrent assets and receivables as well as all noncurrent debt and obligations.

#### Fund financial statements:

The accounts of the School are organized on the basis of funds. The operations of the funds are accounted for with a separate set of self-balancing accounts that comprise its assets, liabilities, fund balance, revenues, and expenditures.

The School reports the following fund types:

**General Fund** – This fund is used to account for all operating activities of the School except for those required to be accounted for in another fund.

**Special Revenue Fund** – This fund is used to account for federal grants that are legally restricted to expenditures for particular purposes.

**Capital Project Fund** – This fund is used to account for state capital outlay funding that is legally restricted to expenditures for particular purposes.

#### Measurement focus and basis of accounting:

Basis of accounting refers to the point at which revenues or expenditures/expenses are recognized in the accounts and reported in the basic financial statements. It relates to the timing of the measurements made regardless of the measurement focus applied. Governmental funds use the current financial resources measurement focus and the governmental-wide statement uses the economic resources measurement focus.

Governmental activity in the government-wide basic financial statements is presented on the full accrual basis of accounting. Revenues are recognized when earned and expenses are recognized when incurred.

The governmental fund basic financial statements are presented using the current financial resources measurement focus and the modified accrual basis of accounting. Revenues are recognized when they are both measurable and available. Measurable means the amount of the transaction can be determined. Available means collectible within the current period or soon enough thereafter to pay current liabilities. The School considers revenues to be available if they are collected within 60 days of the end of the fiscal year. Expenditures are recorded when the related fund liability is incurred, except for long-term debt principal and interest which are reported as expenditures in the year due.

#### NOTE 2 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)

#### Cash and cash equivalents:

Cash and cash equivalents are defined as demand deposits, money market accounts, and short-term investments with original maturities of three months or less from the date of acquisition.

#### Due from other governments:

Amounts due to the School by other governments or agencies are for grants or programs under which the services have been provided by the School.

#### Allowance for doubtful accounts:

Management of the School reviews and provides an allowance for doubtful accounts equal to the estimated uncollectible amounts. At June 30, 2013, management's estimate is based on historical collection experience and a review of the current status of accounts receivable. Accounts receivable are presented net of an allowance for doubtful accounts of \$89,491 at June 30, 2013.

#### Prepaid expenses/expenditures:

Certain payments to vendors reflect costs applicable to a future accounting period and are recorded as prepaid items in both government-wide and fund financial statements.

#### Capital assets:

Property and equipment purchased or acquired are capitalized at historical cost or estimated historical cost. Capital assets are defined by the School as assets with an initial cost of \$ 500 and useful life of over one year. Donated property and equipment assets are valued at the estimated fair market value as of the date received. Additions, improvements, and other capital outlays that significantly extend the useful life of an asset are capitalized and depreciated over the remaining useful lives of the related fixed assets. Other costs incurred for repairs and maintenance are expensed as incurred. Depreciation on all assets is provided on a straight-line basis over the estimated useful lives as follows:

Improvements	10 years
Furniture, equipment, and textbooks	5 - 10 years
Computer equipment	5 years
Audiovisual materials	5 years

#### Deferred outflows/inflows of resources:

In addition to assets, the statement of financial position will sometimes report a separate section for deferred outflows of resources. This separate financial statement element, *deferred outflows of resources*, represents a consumption of net position that applies to a future period(s) and so will *not* be recognized as an outflow of resources (expense/expenditure) until then. The School does not have any items that qualify for reporting in this category.

#### NOTE 2 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)

In addition to liabilities, the statement of financial position will sometimes report a separate section for deferred inflows of resources. This separate financial statement element, *deferred inflows of resources*, represents an acquisition of net position that applies to a future period(s) and so will *not* be recognized as an inflow of resources (revenue) until that time. The School does not have any items that qualify for reporting in this category.

#### Unearned revenue:

Unearned revenue arises when the School receives resources before it has a legal claim to them.

#### Net Position:

Net position is classified in three categories. The general meaning of each is as follows:

- Net investment in capital assets represents the difference between the cost of capital assets, less accumulated depreciation reduced by the outstanding balances of any borrowings used for the acquisition, construction, or improvement of those assets.
- Restricted consists of net position with constraints placed on their use either by 1) external groups, such as creditors, grantors, contributors, or laws or regulations of other governments, or 2) law through constitutional provisions or enabling legislation.
- Unrestricted indicates that portion of net position that can be used for future operations.

#### Fund balance:

The school has implemented the provisions of GASB Statement No. 54, *Fund Balance Reporting and* Governmental *Fund Type Definitions*. This statement provides more clearly defined fund balance classifications to report on the nature and extent to which the School is bound to have constraints on the specific purposes for which amounts in those funds can be spent.

The following classifications describe the relative strength of the spending constraints:

- Nonspendable amounts that are not in spendable form (such as prepaid items and deposits) or are legally or contractually required to be maintained intact.
- Restricted amounts constrained to specific purposes by external providers (such as grantors) or imposed by law through constitutional provisions, or by enabling legislation.
- Committed amounts constrained to specific purposes by formal action of the School itself, using its highest level of decision making authority (i.e., the School Board) through Resolution. To be reported as committed, amounts cannot be used for any other purpose unless the School Board takes the same highest level action (i.e., Resolution) to remove or change the constraint.

#### NOTE 2 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)

- Assigned amounts the School intends to use for a specific purpose but are neither restricted nor committed. Assignments can be made by the Executive Committee or by an official or body which the School Board delegated the authority at their direction.
- Unassigned amounts that have not been assigned to other funds and that have not been restricted, committed or assigned to specific purposes within the General Fund.

The details of the fund balances are included in the Governmental Balance Sheet on Page 10.

When expenditures are incurred for purposes for which both restricted and unrestricted fund balance is available, the School considers restricted funds to have been spent first. When expenditures are incurred for which committed, assigned or unassigned fund balances are available, the School considers amounts to have been spent first out of committed funds, then assigned funds and finally unassigned funds, as needed, unless the School Board or its delegated official or body has provided otherwise in its commitment or assignment actions.

#### Revenue sources:

Revenues for operations are received primarily from the Miami-Dade County District School Board pursuant to the funding provisions included in the School's charter. Funding for the School's student population is adjusted during the year to reflect the revised calculations by the Florida Department of Education under the Florida Education Finance Program and the actual weighted full-time equivalent students reported by the School during the designated full-time equivalent student survey periods. In addition, the School receives an annual allocation of charter school capital outlay funds for leasing of school facilities.

#### Donated goods and services:

The School receives donated teaching services from the Greek government, as well as donated goods, which are Greek textbooks. These donated services are recorded as contributions and a corresponding expense account at their estimated fair value, while the donated goods are recorded as contributions and their estimated fair value is capitalized. For the year ended June 30, 2013, the School received \$ 108,525 in donated teachers' salaries.

#### Income taxes:

The School is a department of a nonprofit corporation whose revenue is derived primarily from other governmental entities. The School is exempt from income taxes under Section 501(c)(3) of the Internal Revenue Code. Accordingly, no provision for income taxes has been made in these basic financial statements.

#### NOTE 2 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)

#### Use of estimates:

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and reported amounts of revenues and expenditures/expenses during the reporting period. Actual results could differ from those estimates.

#### Date of management review:

Subsequent events are evaluated by management through August 30, 2013, which is the date the financial statements were available for issuance.

#### **NOTE 3 - DEPOSITS**

At June 30, 2013, the carrying amount of the School's deposits and cash on hand totaled \$ 142,695 with a bank balance of \$ 114,709.

State statutes require, and it is the School's policy, that all deposits be made into, and be held by, financial institutions designated by the treasurer of the State of Florida as qualified public depositories as defined by Chapter 280 of the Florida statutes. This statute requires that every qualified public depository institution maintain eligible collateral to secure the public entity's funds. The minimum collateral to be pledged by an institution, the collateral eligible for pledge, and reporting requirements of the qualified public depositor to the treasurer is defined by the statute. Collateral is pooled in a multiple qualified public depository institution pool with the ability to assess members of the pool should the need arise. The School's deposits are held in a qualified public depository. They are covered by the collateral pool, as the School has identified itself as a public entity at June 30, 2013.

#### NOTE 4 - DUE FROM OTHER GOVERNMENTS

Due from other governments is comprised of amounts due from the Miami-Dade School Board and other as follows:

FTE receivable	\$ 70,794
School recognition award	56,300
National school lunch program	30,005
Capital outlay	57,743
USAC E-Rate	 866
	\$ 215,708

NOTE 5 - CAPITAL ASSETS

Capital asset balances and activity for the year ended June 30, 2013 are as follows:

		Balance at July 1, 2012	_	Additions	-	Retirements		Balance at June 30, 2013
Capital assets, being								
depreciated:	Φ.	0.40.220	Φ.	22.052	Φ.	(100.500)	Φ.	0.44.055
Improvements	\$	948,329	\$	22,072	\$	(128,526)	\$	841,875
Furniture, equipment and		107.265		20.557		(50, 405)		467 417
textbooks		497,265		28,557		(58,405)		467,417
Computer equipment		79,547		70,137		-		149,684
Audiovisual materials		16,441	_	1,979	-			18,420
Total capital assets,		1,541,582		122,745		(186,931)		1,477,396
being depreciated	<u>'</u>	,- ,	_	, -	-	( /- /	<u>'</u>	, , , , , , , ,
Accumulated depreciation:								
Improvements		(253,771)		(96,808)		25,705		(324,874)
Furniture, equipment and								
textbooks		(359,395)		(72,660)		57,155		(374,900)
Computer equipment		(53,805)		(21,137)		-		(74,942)
Audiovisual materials		(8,195)	_	(3,684)	-			(11,879)
Total accumulated								
depreciation	,	(675,166)	_	(194,289)	-	82,860	•	(786,595)
Total capital assets,								
being depreciated, net	,	866,416	_	(71,544)	-	(104,071)	,	690,801
Net capital assets	\$	866,416	\$ _	(71,544)	\$	(104,071)	\$	690,801

Provision for depreciation was charged to governmental activities as follows:

Instructional support services -	
maintenance of plant	\$ 96,808
Instruction - regular	76,336
Operation of noninstructional services -	
general administration	10,573
Instructional support services -	
administrative services	10,572
Total	\$ 194,289

#### NOTE 6 – DUE TO/FROM OTHER SCHOOLS

As mentioned in Note 1 to the financial statements, the School is a department of Archimedean Academy, Inc. (the "Corporation") and is affiliated with the Middle and the Upper, other departments of the Corporation. The three schools share various costs inherent with operating out of the same facility. In addition, the schools may also advance monies on an interim basis to one another. As a result of these transactions, there remains a net payable to the Middle of \$ 15,769 and a net payable to the Upper of \$ 99,403 as of June 30, 2013.

#### NOTE 7 - NOTES PAYABLE

In 2011, an agreement was entered into on the balance owed for past management services to the former management company. Under the terms of the agreement, the School would finance the amount payable through a note in the amount of \$ 373,936. Monthly interest-only payments of \$ 935 are payable through July, 2013, at which time monthly principal and interest payments of \$ 8,277 are due through July, 2017. Interest on the note accrues as 3.00% annually. The note is unsecured and matures on July 1, 2017.

In 2011, the School, the Middle and the Upper agreed to pay for certain past services through a note to Archimedean Properties, LLC (who is not affiliated with the School). The note is due in monthly payments of \$4,118, including interest at 1.1%, through June 1, 2019. Management's intention is to first pay off the balance owed by the Upper, then pay off the balance owed by the Middle and then pay off the balance owed by the School. This note is unsecured. At June 30, 2013, the balance outstanding for the School was \$282,792.

Additionally, the School has an unsecured note payable to a corporation. The note requires monthly payments, including interest at 3%, of \$ 889, and matures February 1, 2015. The balance on this note is \$ 17,333 at June 30, 2013.

The activity for notes payable as of June 30, 2013 is as follows:

	,	Balance July 1, 2012	Additions	_	Retirements	_	Balance June 30, 2013	_	Amount Due Within One Year
Note payable: Passman Shipping	\$	400,000	\$ -	\$	(400,000)	\$	-	\$	-
Academica Corporation		373,936	-		-		373,936		81,779
Archimedean Properties LLC		304,898	-		(22,106)		282,792		46,527
Intermarca Corporation		27,323	-		(9,990)		17,333		10,294
Marathon Properties of Miami, Inc.		2,016		_	(2,016)	_		_	
	\$	1,108,173	\$ 	\$_	(434,112)	\$_	674,061	\$_	138,600

#### NOTE 7 – NOTES PAYABLE (continued)

Approximate future payments on the debt are as follows:

Year Ending June 30,	
2014	\$ 138,600
2015	\$ 145,900
2016	\$ 142,200
2017	\$ 145,600
2018	\$ 56,900
Thereafter	\$ 44,900

#### **NOTE 8 - CONTINGENCIES**

#### Grants and awards:

In the normal course of operations, the School receives grant funds from various federal, state, and local agencies. The grant programs are subject to audit by agents of the granting authority, the purpose of which is to ensure compliance with conditions precedent to the granting of funds. Any liability for reimbursement which may arise as the result of these audits is not reflected in these financial statements.

#### Donated goods and services:

The School receives a significant in-kind contribution in the form of teachers and textbooks from the Greek government. These contributions are relied upon by the School to help maintain their operational effectiveness. A reduction in donated goods and services could have a significant impact on the operations of the School.

#### Post-retirement benefits:

The School does not provide post-retirement benefits to retired employees.

#### NOTE 9 - LEASES

The School leases its campus from Archimedean Properties, LLC which is to expire in June 2018. The School shares its facilities with the Middle and Upper and lease payments are allocated 52% to the School, 30% to the Middle, and 18% to the Upper (Notes 1 and 6). Monthly lease payments for the School are approximately \$ 30,000. The School is also responsible to pay the owners' taxes and insurance costs.

In addition, the School also leases an additional space for their Kindergarten classes. Monthly lease payments are \$7,000 plus applicable sales tax through June 30, 2013. Monthly payments will increase to \$7,500 effective July 1, 2013 through the expiration date of June 30, 2014. The School will then have the option to renew for an additional four years if the School is in good standing with the landlord.

#### NOTE 9 – LEASES (continued)

In addition, the School leases office equipment payable at approximately \$ 1,550 per month through August 2015.

Total rent expense for the year ended June 30, 2013 was approximately \$492,400, including month-to-month equipment rentals. Future minimum payments required under the operating leases are approximately as follows:

Year Ending June 30,				School Premises Leases		
2014	\$	18,600	\$	450,300		
2015	\$	18,600	\$	360,300		
2016	\$	3,100	\$	360,300		
2017	\$	-	\$	360,300		
2018	\$	-	\$	360,300		
Thereafter	\$	-	\$	-		

#### NOTE 10 - RISK FINANCING

The School is exposed to various risks of loss related to torts, thefts of, damage to, and destruction of assets; errors and omissions; injuries to employees; and natural disasters. The School places all insurance risk, less nominal deductibles, in the hands of commercial carriers. At the present time, management believes that any claims the School may have are insured and that any expense associated with them will not materially affect the financial position of the School.

# REQUIRED SUPPLEMENTAL INFORMATION

#### A DEPARTMENT OF ARCHIMEDEAN ACADEMY, INC. STATEMENT OF REVENUES AND EXPENDITURES -BUDGET AND ACTUAL - GENERAL FUND For the Year Ended June 30, 2013

	_	Original and Final Budget	-	Actual	-	Variance
REVENUES:						
State sources	\$	3,508,770	\$	3,580,998	\$	72,228
Local sources	Ψ	907,493	Ψ	1,093,792	Ψ	186,299
	-	301,130	-	1,000,102	-	100,2>>
Total revenues	-	4,416,263	-	4,674,790	-	258,527
EXPENDITURES:						
Current:						
Regular instruction		2,540,208		2,287,283		252,925
Instructional services:		2,340,200		2,207,203		232,923
Pupil personnel services		43,443		50,742		(7,299)
Instruction and curriculum services		43		108,716		(108,673)
Instructional staff training services		467		3,444		(2,977)
Administrative services		166,457		157,549		8,908
Operation of plant		612,539		712,330		(99,791)
Maintenance of plant		166,961		208,497		(41,536)
Operation of noninstructional services:		,		,		(
General administration		243,240		178,447		64,793
Board services		25,105		14,854		10,251
Fiscal services		45,247		39,454		5,793
Central services		29,146		33,088		(3,942)
Community services		165,386		379,660		(214,274)
Food services		232,267		199,272		32,995
Capital outlay:						
Equipment and improvements		-		(40,642)		40,642
Debt service:						
Principal		-		434,112		(434,112)
Interest	_	4,554	-	17,678		(13,124)
Total expenditures	-	4,275,063	_	4,784,484	-	(509,421)
Net change in fund balance						
before other sources (uses)		141,200		(109,694)		(250,894)
						,
OTHER SOURCES (USES):						
Proceeds from disposition of capital assets		-		152,147		152,147
Transfers out		-		(270,000)		(270,000)
	-		-	,/	-	<u> </u>
Net change in fund balance	\$ _	141,200	\$	(227,547)	\$	(368,747)

# A DEPARTMENT OF ARCHIMEDEAN ACADEMY, INC. STATEMENT OF REVENUES AND EXPENDITURES - BUDGET AND ACTUAL - SPECIAL REVENUE FUND For the Year Ended June 30, 2013

		Original and Final Budget	_	Actual	_	Variance
REVENUES: Federal sources:						
National School Lunch Program	\$_	160,734	\$_	223,242	\$_	62,508
Total revenues	_	160,734		223,242	_	62,508
EXPENDITURES: Food services	_	160,734		223,242	-	(62,508)
Total expenditures	_	160,734	_	223,242	-	(62,508)
Net change in fund balance	\$ _	_	\$_		\$_	-

## OTHER INDEPENDENT AUDITORS' REPORTS

### REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS

To the Board of Directors
Archimedean Academy
A Department of Archimedean Academy, Inc.
Miami, Florida

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to the financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of Archimedean Academy (the "School"), a department of Archimedean Academy, Inc. and a component unit of the School Board of Miami-Dade County, Florida, as of and for the year ended June 30, 2013, and the related notes to the financial statements, which collectively comprises the School's basic financial statements, and have issued our report thereon dated August 30, 2013.

#### **Internal Control over Financial Reporting**

In planning and performing our audit of the financial statements, we considered the School's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the School's internal control. Accordingly, we do not express an opinion on the effectiveness of the School's internal control.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent or detect and correct misstatements on a timely basis. A material weakness is a deficiency, or a combination of deficiencies, in internal control such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A significant deficiency is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or, significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

#### Archimedean Academy

#### **Compliance and Other Matters**

As part of obtaining reasonable assurance about whether the School's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

#### **Purpose of this Report**

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

KEEFE, McCULLOUGH & CO., LLP

Fort Lauderdale, Florida August 30, 2013

#### INDEPENDENT AUDITORS' REPORT TO THE BOARD OF DIRECTORS

To the Board of Directors
Archimedean Academy
A Department of Archimedean Academy, Inc.
Miami, Florida

We have audited the financial statements of Archimedean Academy (the "School"), a component unit of the School Board of Miami-Dade County, Florida, as of and for the fiscal year ended June 30, 2013, and have issued our report thereon dated August 30, 2013.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. We have issued our Independent Auditor's Report on Internal Control over Financial Reporting and Compliance and Other Matters Based on an Audit of Financial Statements Performed in Accordance with *Government Auditing Standards* and the Schedule of Findings and Responses. Disclosures in those reports and schedule, which are dated August 30, 2013, should be considered in conjunction with this management letter.

Additionally, our audit was conducted in accordance with Chapter 10.850, *Rules of the Auditor General*, which governs the conduct of charter school audits performed in the State of Florida. This letter includes the following information, which is not included in the aforementioned auditors' reports or schedule.

- 1. Section 10.854(1)(e)1., *Rules of the Auditor General*, requires that we determine whether or not corrective actions have been taken to address findings and recommendations made in the preceding annual financial audit report. The status of the school's corrective actions has been noted in the accompanying schedule of findings and recommendations.
- 2. Section 10.854(1)(e)2., *Rules of the Auditor General*, requires a statement be included as to whether or not the school has met one or more of the conditions described in Section 218.503(1), Florida Statutes, and identification of the specific condition(s) met. In connection with our audit, we determined that the Archimedean Academy did not meet any of the conditions described in Section 218.503(1), Florida Statutes.
- 3. Section 10.854(1)(e)3., *Rules of the Auditor General*, requires that we address in the management letter any recommendations to improve financial management. In connection with our audit, we did not have any such recommendations as noted in the accompanying schedule of findings and recommendations.
- 4. Section 10.854(1)(e)4., *Rules of the Auditor General*, requires that we address noncompliance with violations of provisions of contracts or grant agreements, or abuse, that have occurred, or are likely to have occurred, that have an effect on the financial statements that is less than material but which warrant the attention of those charged with governance. In connection with our audit, we did not have any such findings.

#### Archimedean Academy

- 5. Section 10.854(1)(e)5., *Rules of the Auditor General*, requires the name or official title of the school. The official title of the school is Archimedean Academy.
- 6. Pursuant to Sections 10.854(1)(e)6.a. and 10.855(11), *Rules of the Auditor General*, we applied financial condition assessment procedures. It is management's responsibility to monitor the Archimedean Academy's financial condition, and our financial condition assessment was based in part on representations made by management and the review of financial information provided by same.

Our management letter is intended solely for the information and use of the Legislative Auditing Committee, members of the Florida Senate and the Florida House of Representatives, the Florida Auditor General, Federal and other granting agencies, and applicable management and is not intended to be and should not be used by anyone other than these specified parties.

KEEFE, McCULLOUGH & CO., LLP

Fort Lauderdale, Florida August 30, 2013

### ARCHIMEDEAN ACADEMY A DEPARTMENT OF ARCHIMEDEAN ACADEMY, INC. SCHEDULE OF FINDINGS AND RESPONSES June 30, 2013

#### PRIOR YEAR FINDINGS AND RESPONSES

IMPLEMENTED
OR NO
STILL
APPLICABLE
RELEVANT

2008-1 Monitor accounts receivable and review the collection policy

X

2008-1 Monitor Accounts Receivable and Review the Collection Policy

In past years, the amount of the accounts receivable in the 90 day and over category has increased. Management should continue to monitor the accounts receivable on a timely basis. In addition, we recommend that the School review its credit and collection policy to determine whether additional steps could be made to aid in collection of accounts. We believe that once a receivable is over 90 days old, it becomes increasingly difficult to collect. Uncollected accounts result in a direct decrease in the School's financial position.

#### Management's response:

The balance of the accounts receivable is related to the Lunch and After Care Services provided to the students of our schools.

Our policy is that our students should prepay the amounts related to these services. However, being aware of the recent general socioeconomic conditions in South Florida and knowing that our students are permanent customers of our Lunch and After Care Programs, we have decided to facilitate the payments for those who are in a temporary difficult financial position.

In addition, every year there is a balance transferred to the next year. Our last month statements are sent to the families at the end of the school year, and there is not enough time to collect because our students return to the school in August of the next school year. At this time, we usually collect most of the due balances.

We have realized that the amount of the accounts receivable has increased over the past year due to the increased student enrollment and we have taken specific measures in order to improve our collection procedures in the current fiscal year and monitor the accounts receivable on a timely basis.

All collection procedures taken during the previous years are still in effect.

In addition to the above for 2013 - 14 school year, we have budgeted for a Full time cashier with extended duties to closely monitor accounts by long due for more than 90 days and contact parents for settlement. At the same time the new employee will closely monitor current accounts in order to collect current balances prior to them getting overdue.

We are sure that all measures taken will improve our collection procedures and will reduce the amounts of accounts receivable in a timely manner.

## ARCHIMEDEAN ACADEMY A DEPARTMENT OF ARCHIMEDEAN ACADEMY, INC. SCHEDULE OF FINDINGS AND RESPONSES June 30, 2013

#### PRIOR YEAR FINDINGS AND RESPONSES (continued)

2008-1 Monitor Accounts Receivable and Review the Collection Policy (continued)

Some other steps we have taken are as follows:

- 1. We now receive payments by credit card (Master Card and Visa).
- 2. We have contacted parents who have a large balance and cannot pay their dues in full and asked for signed contractual agreements in order for them to pay installment in an agreed-upon time frame.
- 3. We have drafted a lunch and breakfast agreement contract where parents have to sign in their children to our lunch and breakfast programs assuming responsibility for payments.
- 4. We have set alerts into our lunch program electronic data base system and send emails to the parents that have not signed a "lunch and breakfast agreement" for, informing them that their child has been provided with a meal and they will be charged for this service.
- 5. We now send out statements on a monthly basis as opposed to three statements a year that we used in the past.
- 6. We have assigned specific employees to call parents that they have unpaid balances before 90-day period of time.
- 7. We have assigned our bookkeeper to regularly review the individual balances owed for the lunch program services and the after school director for after school care services on a regular basis and monitor the procedures of collection.

We are sure that these measures will improve our collection procedures and will reduce the amounts of accounts receivable in a timely manner.

#### **CURRENT YEAR FINDINGS AND RESPONSES:**

NONE